



Sharjah Government
Department of Culture and Information
Calligraphy Biennial – Parallel Exhibition/Solo Show(7th Edition)
April 6, 2016 till June 6, 2016
Contract of Parallel Exhibition

First Party

Name: Department of Culture and Information- Sharjah Government
Address: P. O. Box 5119, Sharjah
Country: United Arab Emirates
Person in charge of the Parallel Exhibition: Noura Mohammed Albuqaish, nalbuqaish@sdci.gov.ae
Liaison (main contact person): Noura Mohammed Albuqaish
e-mail: nalbuqaish@sdci.gov.ae
Telephone (mobile): 00971506363111

Second Party

Name: Jules McDevitt (on behalf of the artist Mohammad Bozorgi)
Address: Ayyam Gallery, PO box 2883174, Alserkal Ave. Dubai
Country: UAE

Both parties agree to cooperate and support each other to ensure the success of the event. It was also agreed on the following contract terms and conditions, and has been signed:

First Party (Department of Culture and Information)

- Department of Culture and Information receives the artworks sent from the artist to the Emirate of Sharjah.
- In the case of discovering any damages in the received artworks, Department of Culture and Information informs the artist within 10 days from receipt.
- Department of Culture and Information works on ensuring the participated artworks throughout the whole period of the exhibition.
- Department of Culture and Information works on repacking, shipping and ensuring the artworks after the end of the exhibition.
- Department of Culture and Information returns the artworks back to the same address that it was received from. And will cover all shipment and packing costs.
- Department of Culture and Information will be covering the tickets (economy class) and hotel accommodation for the artist.

Second party (Artist)


- Artist shall provide travel details (arriving and departure: city and date)
- Artist shall fill out the **Forms 1(B) & 2(B)** which include the full address, all the details, pictures of the artworks, artworks details including (artwork title, materials used, size, price, year of production, etc.).
- Artist shall send the (paintings) to the first party without framing and glass, in order to avoid any damages that might occur to the artworks during shipment.

- Artist must put a label behind the artwork (shows the artist name, the title of the artwork, type of work, size of artwork, etc.)
- Artist must put an identification card on every shipping box, that includes the pictures and the details of artworks in each box. (This is necessary in order to avoid any delay/ customs issues).
- After the exhibition, artist shall check the artworks immediately in front of the shipping agent to exclude any damages, and sign a state document, whereas any claims after that will not be considered.
- Proof of damage must be documented correctly and jointly by the shipping agent and the artist.
- Any installation artworks done by the artist in Sharjah, and during the exhibition period, cannot be shipped, and the artist will not be able to get it back. Department of Culture and Information will be covering all production costs if approved.
- Artist must include the requirements and specifications if needed for producing any artworks in Sharjah.
- Artist must negotiate and confirm all details and points with the Liaison.

We, the undersigned, hereby agree with all the terms & conditions mentioned above and will do our best in abiding with them with full sincerity and honesty.

(First party)

20/1/2016
(date)


(Second Party)